



# Research Form

## Excelsior Springs Museum & Archives

101 E. Broadway, P.O. Box 144, Excelsior Springs, MO 64024  
(816) 630-0101    [esmuseum.com](http://esmuseum.com)    [emuseum101@gmail.com](mailto:emuseum101@gmail.com)

Today's Date

Museum volunteers provide assistance for persons requesting research. The research will be completed as soon as possible after receipt of research fees. See next page for current research fees.

### Person Requesting Information

Last Name		First Name	
Address	City	State	Zip
Phone Number		Email address	

Main Research Objective: Please be specific. Provide dates and connection to the Excelsior Springs area.

List of Attachments:

**Please attach any documents that might help in our research.**



P.O. Box 144, 101 East Broadway  
Excelsior Springs, MO 64024  
(816) 630-0101  
emuseum101@gmail.com  
www.esmuseum.com

**Searching for Something?**

## **Research Fees**

**(Member Discount: 50%)**

**Volunteers: 1 hour of research free  
for every 2 hours of volunteering**

<b>1<sup>st</sup> hour of research:</b>	<b>\$20</b>
<b>2<sup>nd</sup> hour of research:</b>	<b>\$15</b>
<b>Need more research?</b>	<b>Fee negotiable</b>

<b>Photocopies (plain paper, b&amp;w)</b>	<b>25 cents per page</b>
<b>Scanned photos, photo quality paper:</b>	<b>\$20 each</b>
<b>Digital image from Strathman negative:</b>	<b>\$20</b>
<b>Handling &amp; Postage</b>	<b>\$5</b>

- Research will begin upon payment of the research fee. The Museum research team is staffed by volunteers, and research will be completed as soon as possible.
- Museum researchers may be available to assist patrons who visit in person. Please check the Museum's hours to ensure the Museum is open on the day you plan to visit. Advance notice will give researchers time to develop a personalized research plan and ensure a researcher is available to assist. Please call 816-630-0101 or email [emuseum101@gmail.com](mailto:emuseum101@gmail.com). You may initiate the research process online at our website, [www.emuseum.com](http://www.emuseum.com).
- Museum membership is \$20.00 annually. The membership year is Jan. 1-Dec. 31.